



FSBM Holdings Berhad

Registration No. 198401003091(115609-U)

ONLINE AGM - ADMINISTRATIVE GUIDE

IN RESPECT OF THE THIRTY SIXTH ANNUAL GENERAL MEETING ("36TH AGM") TO BE HELD VIA ONLINE VIDEO CONFERENCE

DATE: MONDAY 28 JUNE 2021

TIME: 2.30PM

BROADCAST VENUE: ZOOM Link to be provided via email

General Meeting Record of Depositors

1. In respect of deposited securities, only members whose names appear on the Record of Depositors on 22 June 2021 (General Meeting Record of Depositors) shall be eligible to attend, speak and vote at the or appoint proxy(ies) to attend and/or vote on his(her) behalf.

Proxy

2. A member entitled to participate and vote remotely at the 36th AGM using the Virtual Meeting Facilities is entitled to appoint proxy/proxies, to participate and vote instead of him. If you are unable to participate the meeting and wish to appoint a proxy to vote on your behalf, please submit your Proxy Form in accordance with the notes and instructions set out hereunder.

3. Alternatively, if a shareholder is unable to participate the 36th AGM via Virtual Meeting Facilities on 28 June 2021, he/she can appoint the Chairman of the meeting as his/her proxy and indicate the voting instructions in the Proxy Form.

4. The instrument appointing a proxy must be deposited at the Company's Registered Office at 603, Block A, Phileo Damansara 1, No. 9, Jalan 16/11, 46350 Petaling Jaya, Selangor Darul Ehsan not less than twenty-four (24) hours before the time appointed for holding this meeting or any adjournment thereof.

The appointed proxy(ies) must register themselves via the Registration Link in Item 10 below.

Poll Voting

5. The voting at the 36th AGM will be conducted by poll. The Company has appointed themselves as Poll Administrator to conduct the poll by way of online voting and Ferrier Hodgson MH Sdn Bhd as Scrutineers to verify the poll results.

6. Shareholders can proceed to vote on the resolutions and submit your votes at any time from the commencement of the 36th AGM at 2.30pm and before the end of the voting session which will be announced by the Chairman of the meeting. The Online Voting link will be displayed in the Chat Box upon the commencement of the meeting. The QR Code for the Online Voting will also display on the screen upon the commencement of the voting session. Upon completion of the voting session for the 36th AGM, the Scrutineers will verify and announce the poll results followed by the Chairman's declaration whether the resolutions are duly passed.

Virtual Meeting Facilities

7. We would like to invite the Shareholders to participate and vote remotely at the 36th AGM using the Virtual Meeting Facilities. Please refer to item 10 on the registration link.

8. For the appointed Corporate Representatives representing the Corporate Shareholders, please register yourself via the Registration Link provided below and to provide the following documents to Company's Registered Office not less than twenty-four (24) hours before the time appointed for holding this meeting or any adjournment thereof.

(a) Original certificate of appointment of its Corporate Representative under the seal of the corporation; and

(b) Corporate Representative's e-mail address and hand-phone number.

9. For the beneficiary of the shares under a Nominee Company's CDS account who wishes to use the Virtual Meeting Facility at the 36th AGM may request its Nominee Company to appoint him/her as proxy to participate and vote remotely at the 36th AGM via the Virtual Meeting Facilities, please submit the duly executed Proxy Form to the Company's Registered Office not less than twenty-four (24) hours before the time appointed for holding this meeting or any adjournment thereof and register yourself via the Registration Link below.

10. Please follow the following steps to be taken for participating and voting via the Virtual Meeting facilities:

Before the AGM

(A) REGISTRATION

Please click on the following link to register yourself as Shareholder/Corporate Representative/Beneficiary Owner of an Exempt Nominee for verification of attendance purpose.

Registration Link:

http://fsbm.com.my/2021agm_online_reg

(B) CONFIRMATION OF ATTENDANCE

Upon verification, the participation link will be sent to your goodself before the commencement of the meeting.

(C) SUBMISSION OF QUESTIONS

You may submit any questions online via:

http://fsbm.com.my/2021agm_question_submission

to submit your questions accordingly

On the AGM Day

(D) PARTICIPATION

- To participate in the meeting, click on the participation link which was provided to you via email, at least 15 minutes before the commencement of meeting at 2.30pm on 28 June 2021
- If you have any questions to be raised during the meeting, you may submit it by using the Q&A box
- The Chairman/Board of Directors will address the questions submitted prior or during the meeting accordingly

(E) ONLINE VOTING

- Upon the commencement of the meeting, the link to the online voting will be displayed in the Chat Box of the Virtual Meeting Room
- Members or proxies may commence voting from 2.30pm on 28 June 2021 until such time when the Chairman announces the closing of the voting session
- After the counting of votes, the Chairman will announce the poll results

(F) CLOSURE

The 36th AGM will be closed upon the announcement by the Chairman, the Virtual Meeting will end.

No Door Gift

11. There will be no distribution of door gifts for the participation of the 36th AGM.

No Recording or Photography

12. Unauthorised recording and photography are strictly prohibited at the 36th AGM.

Enquiry

13. If you have any enquiry or require any assistance before or during the 36th AGM, please contact the following during office hours from 9.00 a.m. to 5.00 p.m. (Mondays to Fridays) :

FSBM HOLDINGS BERHAD

603, Block A, Phileo Damansara 1

No. 9, Jalan 16/11, 46350 Petaling Jaya

Selangor, Malaysia

Tel : 603-7732 2312

Mobile/WhatsApp: 011 4048 7462

Email : secretary@fsbm.com.my